



FUNDACIÓN

Delia Morán

PREPARANDO NIÑAS Y NIÑOS PARA UN FUTURO FELIZ

VIDANTA

INTEGRAL PRIVACY NOTICE

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Fundación Delia Morán A.C. (Hereinafter referred as "FDM") is a non-profit organization dedicated to instilling human values and developing skills in low-income children to provide them with tools for a better future. Our institution is committed to protecting your privacy in accordance with the Federal Law on the Protection of Personal Data held by Individuals (LFPDPPP), its Regulations and other applicable legal provisions (as a whole, Legislation). In addition to the provisions of the corresponding Mexican Legislation in this matter, we follow the best international practices in management and administration of personal data, we put at your disposal this Privacy Notice in order to clearly and specifically inform you about the personal data we collect, the means by which they are collected, as well as the processing we give to them, always mediating our commitment to protect your privacy, under the highest standards of ethics, responsibility and professionalism.

A. IDENTITY AND ADDRESS OF THE DATA CONTROLLER:

Fundación Delia Morán A.C.

Avenida México, Las Jarretaderas, Municipio de Bahía de Banderas, Nayarit, México, C.P. 63735

B. PERSONAL DATA COLLECTED:

For the purposes set forth in this Privacy Notice, FDM may collect your personal data, same that you will directly provide through physical or electronic formats or by means other than those indicated always in accordance with the Legislation. The data collected through the indicated means are:

1. IF YOU ARE **STUDENT, PARENT OR TUTOR**, WE PROCESS THE FOLLOWING CATEGORIES OF PERSONAL DATA:

- 1.1. Identification data;
- 1.2. Contact data;
- 1.3. Academic data;
- 1.4. Ideological data;
- 1.5. Health data;
- 1.6. Religion data;
- 1.7. Property data;
- 1.8. Image in photograph and/or video.

2. IF YOU ARE AN **EMPLOYEE OR CANDIDATE**, WE TREAT THE FOLLOWING CATEGORIES OF PERSONAL DATA:

- 2.1 Identification data;
- 2.2 Contact data;
- 2.3 Academic data;
- 2.4 Ideological data;
- 2.5 Health data;
- 2.6 Property data;
- 2.7 Biometric data;
- 2.8 Image in photography and / or video.

3. IF YOU ARE A **SUPPLIER**, WE PROCESS THE FOLLOWING CATEGORIES OF PERSONAL DATA:

- 3.1 Identification data;
- 3.2 Contact data;
- 3.3 Fiscal data;
- 3.4 Property data;
- 3.5 Biometrics;
- 3.6 Image in photograph and/or video.

4. IF YOU ARE A **VISITOR**, WE PROCESS THE FOLLOWING CATEGORIES OF PERSONAL DATA:

- 4.1 Identification data;
- 4.2 Contact data;
- 4.3 Image in photograph and/or video.

5. IF YOU ARE A **DONOR**, WE PROCESS THE FOLLOWING CATEGORIES OF PERSONAL DATA:

- 5.1 Identification data;
- 5.2 Contact data;
- 5.3 Fiscal data.

Under oath, you declare that the data you provide to FDM are true, complete and accurate. Any false, incomplete or inaccurate information will be your sole responsibility.

C. PRIMARY PURPOSE OF PROCESSING PERSONAL DATA THAN GIVE RISE TO LEGAL RELATIONS IS NECESSARY FOR LOADING SERVICES THAT ASK TO FDM ARE:

1. IF YOU ARE A STUDENT, PARENT OR TUTOR:

- 1.1. Identification, verification and contact of/with students, parents and/or tutors;
- 1.2. Granting of scholarships, educational, cultural, sport and recreational services;
- 1.3. Social security benefits for "FDM" students;
- 1.4. Manage and update records of students and / or tutors.

2. IF YOU ARE AN EMPLOYEE OR CANDIDATE TO OCCUPY A POSITION WITH FDM:

- 2.1. Identification, verification, contact and fulfillment of employment contract;
- 2.2. Evaluation and service quality control;
- 2.3. Promotion and / or hiring processes;
- 2.4. Socio-economic and psychometric studies;
- 2.5. Employment benefits;
- 2.6. Security and control of access to facilities;
- 2.7. Surveillance using video camera;
- 2.8. Health and safety care if necessary.

3. IF YOU ARE A SUPPLIER FOR FDM:

- 3.1 Fulfillment of contractual obligations;
- 3.2 Payment, reception and / or return of goods and services purchased;
- 3.3 Identification, verification and contact;
- 3.4 Security and controlling access to our premises;
- 3.5 Video surveillance.

4. IF YOU ARE A VISITOR FOR FDM:

- 4.1 Identification and contact;
- 4.2 Security and controlling access to our premises;
- 4.3 Video surveillance.

5. IF YOU ARE A DONOR FOR FDM:

- 5.1 Sending of evidence (Invoice) of your donation.

In addition, we use your personal information for the following secondary purposes that are not necessary for the requested service, but allow us to offer you a better service:

1. Develop studies and programs for statistical purposes and measurement of environment and / or work environment.
2. Maintenance of goods and/or service records for future purposes.
3. Send information on products and services, and/ or vacant position, current or future that might interest you to know.
4. Delivery of requests for quotations.
5. Preparation of censuses and statistics.
6. Preparation of material for spreading "FDM" activities.

In case you do not want your personal data to be used for any or all of the secondary purposes, mark with an "x" inside the check box. If a box (es) is(are) not marked, you express your consent to process your data for the secondary purposes mentioned above. Refusing to use your personal data for these secondary purposes cannot be a reason for us to deny you services and products that you request or contract with us.

If you are reading this Privacy Notice on our website or have it available through any other means of electronic communication and you object to the processing of "Secondary Purposes" above mentioned, please contact our Privacy Officer to request it through the authorized formats, which you can find in the following link:<https://www.vidanta.com/documents/63332/217893/AP-IN-CUN-Vidafel.pdf>

D. OPTIONS AND MEANS THAT THE RESPONSIBLE PERSON OFFERS THE HOLDER TO LIMIT THE USE OR DISCLOSURE OF PERSONAL DATA:

If you wish to express your refusal to receive promotions or commercial communications from us, you may request your registration in our Exclusion List by sending your request by certified mail addressed to the Privacy Officer a tour offices located in Av. Paseo de las Moras, s/n, Fracc. Náutico Turístico Nuevo Vallarta, Bahía de Banderas, Nayarit, México, C.P. 63735. In the envelope containing your application, you must write or include in large and visible letters the inscription "URGENT: REQUEST TO LIMIT THE USE OR DISCLOSURE OF MY PERSONAL DATA".

E. MEANS OF EXERCISING ARCO RIGHTS (ACCESS, RECTIFICATION, CANCELLATION AND / OR OPPOSITION)

According to law you can access, rectify, cancel and/or opposite to use and/or process your personal information that we collect of you, and revoke your consent to use the information, according to the following means:

1. Access: if you want to know which personal data we have in our database, for what we use them, and how we processing your personal information.
2. Rectification: if you want to request the rectification in one or more of your personal data in case they are wrong, need change or are incomplete.
3. Cancellation: if you want us to delete from our records and / or database your personal data.
4. Opposition: if you want to object the use of your personal data.

To exercise any of the aforementioned rights, you must send your request in writing and by certified mail addressed to the Privacy Officer to our office located in Av. Paseo de las Moras s/n, Fracc. Náutico Turístico Nuevo Vallarta, Bahía de Banderas, Nayarit, México, C.P. 63735. In the envelope containing your application, you must write or include in large and visible letters the inscription "URGENT: ARCO RIGHTS REQUEST". The request must be accompanied by the documentation that is indicated in the format, with the purpose that the "Privacy Officer" can authenticate your identity and/or that of your legal representative. For the purposes of the foregoing you or your legal representative may download the "ARCO Rights Exercise Format" available through the following link: [http://www.fundaciondeliamoran.org.](http://www.fundaciondeliamoran.org;);

The "Privacy Officer", will communicate the answer to you or your legal representative within a maximum period of 20 (twenty) business days from the date on which the notification of your request takes effect. If your request is appropriate, it will be effective within 15 (fifteen) business days following the date on which you were notified of the response.

However, it is important to take into consideration that we will not be able to satisfy your request for ARCO rights in all cases, as it is possible that for some legal obligation we will have to continue processing your personal data. If this is the case, we will let you know the corresponding obligations and proceed, if necessary, to block them for their conservation according to the period of time the law requires until their definitive disposal.

If you exercise your right of access to your personal data, we will offer you the following options (please indicate in your request which of the two options you want):

1. Send you by e-mail (or the address indicated in your request) your personal data in a declarative way. In that statement we will provide you with a complete list of all your personal data we have in our database. When FDM considers appropriate according to the Holder, may mark different means to reproduce the information, always in accordance to the law.
 - 1.1. If you wish to see the systems, covers, physical documents or databases that contain your personal data, we will offer you the "right of access in site" through an appointment agreed with our "Privacy Officer" at Av. Paseo de las Moras s/n, Fracc. Náutico Turístico Nuevo Vallarta, Bahía de Banderas, Nayarit, México, C.P. 63735. Such access will be available for no longer than 15 (fifteen) days from the date we respond to your request.

During your visit:

- 1.1.1. You will be allowed to see only your personal data. We reserve the right to block any confidential information, proprietary information, industrial secret, bank secrecy, technical secrecy, trade secret, professional secrecy or third parties personal data.
2. The mechanisms and procedures so that, where appropriate, the Holder may REVOKE his consent to the processing of his personal data. In certain circumstances, the revocation of your consent, will imply (i) that the Data Controller can't continue providing the services you requested, or (ii) the conclusion of your business relationship with us:
 - 2.1 By means of a separate sheet, you may request the revocation of your consent for processing your personal data by sending your request by certified mail addressed to the Privacy Officer to our offices located at Av. Paseo de las Moras s/n, Fracc. Náutico Turístico Nuevo Vallarta, Bahía de Banderas, Nayarit, México, C.P. 63735. In the envelope containing your application, you must write or include in large and visible the inscription "URGENT: RIGHT OF REVOCATION".

For questions or more information regarding the procedure or means to (a) limit the use or disclosure of personal data, (b) exercise ARCO rights (access, rectification, cancellation and opposition), or (c) exercise the right to revoke consent, we provide you the following contact details:

E-mail: datospersonales@grupovidanta.com or contact the Privacy Officer at the following telephone number: 52 01 322 226 4000 Extension 62586 and 64713.

F. TRANSFER OF DATA:

FDM may transfer your personal data with affiliated companies and for the purposes indicated below:

Recipient of Personal Data	Purpose	Requires Consent
<input type="checkbox"/> Hospital o medical services in the locality*	For medical treatment or Health Services Management.	Yes
<input type="checkbox"/> Subsidiary companies and specialized third parties.	Satisfaction Assessment and Service Quality. Work transfers. Contact data for conducting Socio-economic Studies.	Yes

In case you do not want your personal data to be transferred for some (or all) of these purposes, indicate it by marking with an "x" the checkbox at the left of each option. If the box(es) is(are) not marked, you state your consent to transfer your data for such purposes and to those recipients.

If you are reading this Privacy Notice on our website or have it available through any other remote means of electronic communication and you do not want your personal data to be transferred for some (or all) of these purposes above mentioned, please contact our Privacy Officer to request it.

G. ELECTRONIC MEDIA, COOKIES OR WEB BEACONS:

We inform you that on our website we use cookies and other technologies through which it is possible to monitor your browsing behavior based on IP and the places where it comes from. The personal data we collect through forms are the name and email.

You can disable all cookies, avoid accepting new cookies, make your browser notify you when you receive a new cookie through the "help" button found in the toolbar and exist in most browsers

H. MEANS OF COMMUNICATION FOR CHANGES AND / OR MODIFICATIONS TO THE PRIVACY NOTICE

FDM reserves the right to change this privacy notice at any time. If there is a change in this privacy notice, FDM will communicate it posting a notice on our website <http://www.fundaciondeliamoran.org>. For your safety and peace of mind, check at any time the content of this integral Privacy Notice on our website to be informed about updates, changes or modifications.

I. DISPUTE SETTLEMENT:

In the event of a dispute arising from this Privacy Notice, the parties will first try to resolve it through negotiations in good faith, and may be assisted by a professional mediator. If, after a maximum of 30 (thirty) days of negotiation, the parties have not reached an agreement, the provisions of the Federal Law for the Protection of Personal Data held by Individuals shall be complied with the National Institute of Transparency, Access to Information and Protection of Personal Data.

J. JURISDICTION:

By accepting this Privacy Notice, you waive any other jurisdiction and law that may apply. This Privacy Notice is ruled by Mexican laws, and any dispute will be resolved by the competent Mexican authorities.

K. VALIDITY:

This is the most current version of our privacy notice, which became effective as of April 20, 2018.
Last update September 17, 2018.

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